



CLIFTON KOK LLP  
Legal Counsel

## CLIFTON KOK LLP

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### Our Billing Practice

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You'll have a difficult time getting a quote for services from our firm, but we are happy to provide our best estimate.

Instead of charging flat rates for certain tasks, we bill for our work as exactly as possible – in increments as low as 1/100<sup>th</sup> of an hour – so that our bills reflect the precise time it has actually taken to get the work done. We are a busy office, and we try not to take any more time on any task that is necessary to get it done right. We also believe our disbursement charges are reasonable, and where possible we strive to keep our client's costs down by such measures as delivering documents electronically.

We provide our clients with detailed, monthly bills. The entries set out the type and amount of work done on each particular task. This gives our clients the opportunity to review the progress of projects and other work done in a timely manner. We welcome any questions our clients have regarding their bills and otherwise expect payment within 30 days.

Our hourly rates are based upon the level of experience of the person carrying out the task. Our rates are reviewed from time to time and may, but do not necessarily, increase on an annual basis. Our current rates (as of July 2011) for work by lawyers in our firm ranges from \$135 per hour to \$235 per hour, and for work by our law clerks range from \$50 per hour to \$150 per hour, plus HST.

